



University of Hyderabad

Office of the Director,
Computer Centre &
Campus Network Facility

BASIC GUIDELINES FOR USAGE OF INTERNET SERVICES

1. HOW TO GET INTERNET ACCESS USERNAME AND PASSWORD

- 1) To get the Internet Authentication Username and Password:

Email To: directorcc@uohyd.ac.in

Note: Mention your Registration No., Name, Program, Course, Semester along with scanned copy of Semester Registration Card.

- 2) **KINDLY ENSURE** you change your Internet Authentication password issued to you by the Campus Network Facility (CNF) from the following link on **MOZILLA FIREFOX ONLY**: <http://10.1.2.83>

Note: This link will work from University Network Only.

2. HOW TO GET OFFICIAL EMAIL USERNAME AND PASSWORD

- 1) To get the Official Email Account:

Email To: directorcc@uohyd.ac.in

Note: Mention your Registration No., Name, Program, Course, Semester along with scanned copy of Semester Registration Card.

- 2) **Steps to login to Email Account**

Step-1: Open gmail.com

Step-2: Enter the email address issued to you in full

For Example: If your Reg.no is 22HEMA22, then your email will be: 22hema22@uohyd.ac.in

Step-3: Enter the default password, and then give the new password.

Note: Kindly complete this activity within 48 hours.

- 3) **KINDLY ENSURE** that

a) Enable 2FACTOR AUTHENTICATION. Please refer [Steps_for_2FA.pdf](#)

b) **NEVER** share your password(s).

c) If your password is **NOT WORKING**, kindly email to directorcc@uohyd.ac.in

Note: Please refer to the attachment: [Steps_for_2FA.pdf](#)

3. DISABLE INTERNET PROTOCOL VERSION(TCP/IPv6) SETTINGS

- 1) Ensure Internet Protocol Version (TCP/IPv6) is Un-Checked on your Computer, whether you are on Wired Network or Wireless Network.

Follow these steps:

Step-1) Press Window Key + r on your laptop.

Step-2) Type ncpa.cpl

Step-3) Double click on Ethernet icon or Wireless icon as applicable.

Step-4) Click on properties

Step-5) Uncheck the Internet Protocol Version 6(TCP/Ipv6)

Step-6) Then Click Ok.

Step-7) Then Click Close.

Note: (1) Please refer to the attachment: [How_to_Disable_Ipv6.pdf](#)

(2) For MAC/Linux Machines, please do visit CNF.

4. HOW TO GET YOUR WI-FI DEVICE CONFIGURED

1) In case you are using your own Wi-Fi device, kindly get it configured at CNF located at Old Science Complex, North Campus.

2) Along with Wi-Fi device, kindly put a sticker/slip mentioning your Regno., Name, hostel and Room No.

Note: (1) DO NOT use your device which is not configured by CNF as it will choke the network.

(2) The Non-Configured Wi-Fi device blocks the whole network in the wing and as a result, the whole wing will not have the internet access. Hence ensure that your device is configured by us.

5. HOW TO ACCESS LOCAL SITES like egov.uohyd.ac.in

1) In case you are not able to access the website like egov.uohyd.ac.in, please follow the following instructions.

1. Ensure your Internet Protocol Version (TCP/IPv6) is unchecked. Steps given above.

2. Change the DNS settings. Follow these steps:

Step-1) Press Window Key + R.

Step-2) Type ncpa.cpl

Step-3) Double click on the Ethernet or Wi-Fi icon based on what you are using.

Step-4) Click on Properties.

Step-5) Select Internet Protocol Version 4(TCP/IPv4)

Step-6) Click on Properties

Step-7) Check the Option Use the following DNS Server Addresses:

Step-8) Under Preferred DNS server: Type 10.1.2.61 and under Alternate DNS server, type 10.1.2.62

Step-9) Click Ok.

Step-10) Click Ok, then Close, then again Close.

Note: Please refer to the attachment- [How_to_change_DNS.pdf](#)

3. In case of Google Chrome Browser, Disable the DNS Settings too.

Note: Please refer to the attachment-[Steps_To_Disable_DNS.pdf](#)

6. OTHER IMPORTANT INSTRUCTIONS

1) Please remove any static IP from your computer to access Campus Network. **VISIT CNF ANY UNDERSTANDING OR HOW TO DO IT.**

2) Please ensure that Browsers and Antivirus if any **ARE UPDATED ALWAYS.**

3) Keep only one copy of the Antivirus, **AVOID INSTALLING MORE THAN ONE ANTIVIRUS IN YOUR SYSTEMS.**

- 4) Check regularly for any updates and instructions related to Internet Services at the University Website under <https://uohyd.ac.in/computer-centre/>
- 5) Kindly follow the **CYBER SECURITY ADVISORY** when ever you receive from us.
- 6) In case of any internet access related problem, kindly do the following:
 - i. Call at 040-2313-2639 (Helpdesk no).
 - ii. In case above no. is not reachable visit the CNF, kindly visit CNF Office.
 - iii. In case CNF is **FOUND TO BE CLOSED**, kindly email directly to the undersigned at directorcc@uohyd.ac.in
- 7) We are Located at Old Science Complex, Adjacent to School of Mathematics and Statistics, please do feel to free to visit us for any clarifications/help w.r.t to Internet Services.

Date: 07.02.2023

Sd/-
Director (CC, CNF)