

UNIVERSITY OF HYDERABAD

O/o. the Dean, Students' Welfare
Fellowships & Scholarships Section

No. UH/DSW/F&S/5th Year FA/2023/

Date: 11.09.2023

NOTICE

The University invites applications for 5th Year Financial Assistance at Rs. 5000/- per month for a maximum period of 12 months, from eligible PhD Scholars who have availed Non-NET Fellowship for four years. The guidelines notified vide Circular No. UH/DSW/F&S/5th Year FA/2023/309, dated 11.09.2023 for 5th Year Financial Assistance are enclosed herewith for information and compliance.

Eligibility for 5th Year Financial Assistance (as per guidelines):

- The student who availed of a Non-NET fellowship for the initial four years (i.e. from the semester Jan-June 2019 to semester July-Dec 2022).
- The 5th-year Ph.D. scholars who complete 9th and 10th-semester registrations (semesters Jan-Jun 2023 & July-Dec 2023) before the specified deadline (Inclusive of date with fine/penalty).
- The parental income shall be less than two lakhs in the previous financial year.
- The Doctoral Research Committee (DRC) is required to make a recommendation for the scholar for each semester (9th & 10th).
- The student who receives financial assistance, scholarship, or fellowship from other sources (State/Central) is not eligible.
- Any disbursed 5th Year Financial Assistance amount shall be refunded to the University if a student withdraws or discontinues from the course. The amount paid shall be treated as dues from the student.
- The student shall apply through the proper channel, i.e., Supervisor/ Head/ Dean of the Academic Unit, after renewal of the 9th and 10th semesters within the due date for such registrations, with necessary enclosures, including a copy of SBI bank account details.
- Any proven charge of misbehavior or misconduct towards fellow students & scholars, faculty, non-teaching personnel, or service providers on campus will result in disqualification for both application and continuation of 5th Year Financial Assistance. 5th Year Financial Assistance applicants must uphold a satisfactory academic trajectory throughout their course.
- Only scholars who registered for the Ph.D. program during the January-June 2019 semester are eligible to apply for 5th Year Financial Assistance during the July-December 2023 semester (10th Semester).

How to Apply:

Initially, eligible Ph.D. scholars are required to commence their application process by submitting their applications through a designated 'Google Form'. Subsequently, they should complete the application by filling in the prescribed format and attaching all necessary supporting documents. These completed applications, accompanied by the necessary endorsements and signatures from the Supervisor, Head of the Department, and Dean of the School, must be submitted to the Fellowships & Scholarships Section, **on or before 4:00 PM on October 10, 2023**. Applications not received in hard copy by the due date will be summarily rejected.

For assistance with the application submission through Google Form, a step-by-step guide is provided on a separate sheet (enclosed). Incomplete application forms (both soft & hard copies) will not be processed for the sanction of the 5th Year Financial Assistance. The Fellowships & Scholarships Section is not responsible for mistakes and errors made by the scholars while completing the physical application form and filling out and submitting the 'Google Form'.

Dean, Students' Welfare

Encl:

(i) Application Form (ii) step-by-step guide for google form (iii) Scheme guidelines

To

- All the Deans of Schools
- Webmaster – for uploading in the University website
- Director, CC & CNF –for circulation among Ph.D. Scholars

UNIVERSITY OF HYDERABAD

Application for 5th Year Financial Assistance (for the Semester July-December 2023)

1)	Registration Number (as per the student Id Card)	
2)	Name of the Scholar (as per the student Id Card)	
3)	Course & Subject	Ph. D
4)	Date of Admission into the Course	___ / ___ / ____ (DD/MM/YYYY)
5)	Gender	Male/Female (_____)
6)	Category	SC/ST/OBC/Others (_____)
7)	Income for the Financial Year 2022-23	Rs. _____
8)	Name of the Backward District, if applicable	_____
9)	Date of Birth	___ / ___ / ____ (DD/MM/YYYY)
10)	Date of Registration for Semester July-Dec 2023 (10 th Semester)	___ / ___ / ____ (DD/MM/YYYY)
11)	Name of the Supervisor	
12)	Department and School	
13)	Aadhar Number	
14)	PAN Number	
15)	Mobile Number	
16)	Email id	@.....
17)	SBI Account Number (Mandatory)	
18)	Whether in receipt of any Scholarship / Fellowship / Financial Assistance from any source? If so, details and duration	

Declaration & Undertaking:

- 1) I solemnly declare that the information provided herein and in the attached documents is true and accurate. I am fully aware that if any of the information furnished by me is subsequently found to be false or incorrect, I bear full responsibility for the consequences, as outlined in the Scheme's guidelines and the University's regulations. Additionally, I undertake to repay any excess amount received beyond my entitled sum in accordance with the Scheme and University guidelines.
- 2) I confirm that I am currently not employed anywhere and do not receive any other Fellowship, Scholarship, or financial assistance. I pledge to report any employment or acceptance of a fellowship from other funding agencies and surrender the 5th Year Financial Assistance that has been availed to me.
- 3) I acknowledge that this fellowship is valid until the completion of my eligible period or until I submit my thesis, whichever occurs first. I agree to promptly report the F&S Section when I submit my Ph.D. thesis.
- 4) I commit to settling all outstanding dues and adhering to the University's rules and regulations. Furthermore, I am aware that the continuation of this financial assistance is subject to continuation of scheme and availability of funds.

Signature of the Scholar

Recommended and forwarded by

Supervisor

Head

DEAN

Encl: Copies of 1) Semester Registration Card for both Jan-Jun 2023 & July-Dec 2023 2) SBI Saving Bank Account Passbook 3) Caste Certificate 4) Income Certificate 5) Nativity Certificate 6) Aadhar Card 7) PAN Card

Procedure for Submitting 5th Year Financial Assistance Applications via 'Google Form' (step-by-step guide)”

Step 1: Visit the official University of Hyderabad website at www.uohyd.ac.in.

Step 2: Click on the 'Study @ UoH' tab located on the Home Page.

Step 3: Under the 'Study UoH' tab, select 'Scholarships Updates.'

Step 4: On the 'Scholarships Updates' page, you will find the option to 'Submit application for 5th Year Financial Assistance'. Click on this tab.

Step 5: If you are already logged in to your University email account (e.g., xxxx@uohyd.ac.in), a Google Form will automatically open in your web browser.

OR

If not already logged in, your web browser will direct you to log in to your University email account (Ex: xxxx@uohyd.ac.in). Afterward, the Google Form will open in your browser.

Step 6: Carefully fill out the Google Form with accurate information.

Step 7: After completing the Google Form, click the "Submit" button located at the bottom of the form. Upon submission, an automated email, including your submitted responses, will be sent to your provided email address.